

EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L10 24/25

Decision	
1	Title of decision: Heat Decarbonisation Programme Phase B.I Harewood House
2	Decision maker: Councillor Tudor Evans OBE (Leader of the Council)
3	Report author and contact details: Alastair Gets (Net Zero Delivery Officer) 01752 306930, alastair.gets@plymouth.gov.uk
4	<p>Decision to be taken:</p> <ol style="list-style-type: none"> 1. Approve the business case; 2. Allocate £458,353 into the Capital Programme funded by £108,353 from Salix PSDS Grant and £350,000 from Climate Emergency Investment Fund (CEIF); 3. Authorise the procurement process; 4. Delegate the award of contracts to the Service Director for SP&I where they would otherwise not have the authority to do so.
5	<p>Reasons for decision:</p> <p>PCC have an ambition to reach net zero carbon emissions by 2030. This project reduces 16t of carbon per year at Harewood House and so contributes greatly to this ambition. It will be achieved by:</p> <ol style="list-style-type: none"> 1. Eliminating fossil fuel by replacing end-of-life gas boilers; 2. Reducing electricity carbon by installing roof-top solar PV; 3. Improving energy efficiency by replacing fluorescent and sodium lamps with LEDs and increasing loft insulation.
6	<p>Alternative options considered and rejected:</p> <ol style="list-style-type: none"> 1. Do Nothing – CEIF could be used elsewhere but opportunity of Phase 3c Salix Grant would be lost, and the boilers at Harewood House will need to be replaced soon anyway. 2. Do Minimum – Replace gas boilers with like-for-like boilers with no energy efficiency measures or renewable energy install but opportunity of Phase 3c Salix Grant would be lost and PCC may miss the ambition for net-zero by 2030. 3. Viable Alternative – Install only a heat pump without energy efficiency measures or renewable energy. With no on-site generation or energy efficiency measures there would be increased energy costs to heat the building.
7	<p>Financial implications and risks:</p> <p>Allocation of £458,353 into the Capital Programme funded by £108,353 from Salix PSDS Grant and £350,000 from Climate Emergency Investment Fund (CEIF). This will cover the cost of the project</p>

	<p>including contingency and delivery.</p> <p>There is a small financial benefit resulting from energy and maintenance savings starting at £3.5k in the first year. This is mostly based on current gas and electricity prices. There is a risk that if electricity prices increase significantly whilst gas drops that there will not be a net saving. However, it is expected that gas prices will rise.</p> <p>Carbon does not currently have a financial value but the carbon savings realised from this project will contribute to PPCs ambition to be Net Zero carbon by 2030.</p>			
8	<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p> <p>Please type an X into the relevant boxes</p>	Yes	No	<p>Per the Constitution, a key decision is one which:</p> <p>in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total.</p> <p>in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million annually.</p> <p>is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</p>
			X	
			X	
			X	
	<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>	N/A		
9	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p>	<p>This project helps deliver JLP DEV32 – Delivering low carbon development by reducing the heating energy load and JLP DEV33 – Renewable and low carbon energy by the installation of heat pumps and solar PV.</p> <p>It also helps to deliver the promise of “Green investment, jobs, skills and better education” as well as “spending money wisely” through delivering low energy heating to reduce carbon emissions and pollution.</p>		
10	<p>Please specify any direct environmental implications of the decision (carbon impact)</p>	<p>A reduction in carbon emissions estimated at 16t over the life of the measures due to lower use of on-site fossil fuels, better building energy efficiency and reduced imported electricity. A Climate Impact Assessment is attached.</p>		
Urgent decisions				
11	<p>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</p> <p>Please type an X into the relevant box</p>	Yes		<p>(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)</p> <p>(If no, go to section 13a)</p>
		No	X	
12a	<p>Reason for urgency:</p>			

I2b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
I3a	Are any other Cabinet members' portfolios affected by the decision? Please type an X into the relevant box	Yes	X	
		No		(If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Tom Briars-Delve (Cabinet Member for Environment and Climate Change)		
I3c	Date Cabinet member consulted	25/07/2024		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision? Please type an X into the relevant box	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
I5	Which Corporate Management Team member has been consulted?	Name	Paul Barnard	
		Job title	Director of SP&I	
		Date consulted	25/07/2024	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS28 24/25	
		Finance (mandatory)	CH.24.25.003	
		Legal (mandatory)	legal/krt/3153/14524	
		Human Resources (if applicable)	N/A	
		Corporate property (if applicable)	JW 0117 20/05/24	
		Procurement (if applicable)	GA/PS/742/ED/0724	
Appendices				
I7	Ref.	Title of appendix		
	A	Business Case		
	B	Briefing Report		

	C	Equalities Impact Assessment						
	D	Climate Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information? Please type an X into the relevant box	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	X					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.							
Signature					Date of decision		14 August 2024	
Print Name		Councillor Tudor Evans OBE (Leader of the Council)						